

Committee: Personnel Sub Committee

Date: Thursday 8 October 2009

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon, OX15 4AA

Membership

**Councillor Victoria Irvine
Councillor Ken Atack**

**Councillor Lawrie Stratford
Councillor Douglas Williamson**

AGENDA

- 1. Apologies for Absence**
- 2. Appointment of Chairman**
- 3. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any items under consideration at this meeting.

- 4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

- 5. Exclusion of the Press and Public**

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item(s) have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In

making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1 and 4 of Schedule 12A of that Act.”

6. Chief Executive - Mid Year Review of Performance and Performance Targets for 2009/10 (Pages 1 - 2)

To carry out a mid year review of the Chief Executive's performance against the performance targets for 2009/10.

The Leader of the Council has been invited to attend.

(Please note information relating to this agenda item will be circulated to Members in due course under separate cover)

Background document - Minutes of Appeals Panel 6 May 2009

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Queries Regarding this Agenda

Please contact Alexa Coates, Legal and Democratic Services alexa.coates@cherwell-d.gov.uk
(01295 221591)

Mary Harpley
Chief Executive

Published on 23 September 2009

Agenda Item 6

Cherwell District Council

Appeals Panel

Minutes of a meeting of the Appeals Panel held in at Bodicote House, Bodicote, Banbury, Oxon, OX15 4AA, on 6 May 2009 at 6.30 pm

Present: Councillor Luke Annaly
Councillor Colin Clarke
Councillor P A O'Sullivan
Councillor Carol Steward
Councillor John Wyse

Also Present Councillor Barry Wood, Leader of the Council
Mary Harpley, Chief Executive

Apologies for absence: Councillor James Macnamara
Councillor Ann Bonner
Councillor Fred Blackwell
Councillor Eric Heath
Councillor Douglas Webb

Officers: James Doble, Democratic, Scrutiny and Elections Manager

13 **Apologies for absence**

14 **Declarations of Interest**

There were no declarations of business.

15 **Urgent Business**

There was no urgent business.

16 **Minutes**

The minutes of the meeting held on 11 December 2009 were agreed and signed by the Chairman.

17 **Exclusion of the Press and Public**

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following item of business as defined in paragraphs 1 and 4 of Schedule 12A of that act.

18 **Chief Executive - Performance Appraisal and Performance Targets for 2009/10**

The Panel considered a report submitted by the Chief Executive setting out her achievements against her performance targets for the year 2008/09 and proposed objectives for 2009/10.

The Panel noted that this had been a significant year for the Council both in terms of achieving 'Excellence' in the Corporate Performance Assessment and also the way the Council had risen to the challenge in dealing with the proposed Eco-town. It was noted that both these items involving significant resources and leadership had not been included in the objectives set for the Chief Executive, but none the less had been achieved.

The Panel also noted that whilst the objectives themselves could appear to be simplistic, behind each target were significant work streams and challenges, each of which had been successfully progressed in the year. It was noted that the targets proposed for 2009/10 were similarly challenging.

The Panel wished to place on record their thanks to the Chief Executive for the way in which she had shown direction to the Council in the last year and the significant achievements which had been achieved as a result. The Panel also wished to make clear their support for and confidence in the Chief Executive in taking forward her objectives for 2009/10.

The Chief Executive thanked the Panel for their kind words and continued support.

Resolved

- 1) That the significant achievements reported by the Chief Executive against her performance targets for 2008/9 be welcomed and endorsed, including the achievement of 'Excellence' in the Corporate Performance Assessment and the Council's opposition to the proposed Eco-town.
- 2) That the proposed objectives for 2009/10 (as set out in the minute book) be agreed.

The meeting ended at 7.45 pm

Chairman:

Date: